

**DEPARTMENT OF THE ARMY
51ST TRANSPORTATION COMPANY (PLS)
UNIT 30020
APO AE 09166**

AETV-SCS-TB
2002

28 MAY

MEMORANDUM FOR 51st Transportation Company Soldiers

SUBJECT: Policy Letter #7, Special Holiday Passes

1. PURPOSE. To ensure soldiers of the 51st Transportation Company understand my intent for Special Holiday Passes.
2. APPLICABILITY. All soldiers assigned to 51st Transportation Company.
3. BACKGROUND. A soldier's birthday and/or anniversary are special days to remember and honor in their individual lives or families lives.
4. POLICY. Under my program, single soldiers have the option to take their birthday off. Married soldiers may choose either their birthday or their anniversary as a day off. Only one day off will be granted per calendar year. This is not "in addition to" the birthday given off by the Battalion Commander. You get one day off, but I have made a small corollary to include a choice between anniversary or birthday.
5. SUPERSESSION. This command policy memorandum supersedes all other 51st Trans Co Special Holidays/Passes Policies.
6. EXPIRATION. This policy memorandum expires 28 MAY 2002.

KRISTEN A. NELSON
CPT, TC
Commanding